



## Sidas Minor Field Study Programme, MFS

### Instructions for Supervisors

The institution in Sweden shall ensure that the student has a supervisor both in Sweden and in the country where the study is to be carried out. The institution shall have received assurances that there are no obstacles to carrying out the study, for example due to problems of security in the host country. An authorization from the host country to pursue the study is sometimes also necessary.

### The supervisor in Sweden

The supervisor in Sweden has the responsibility to:

- advise the student when formulating the Terms of Reference, choice of method and any other professional issues related to the study
- approve the student's final report

If necessary, the supervisor in Sweden can also

- assist in identifying a supervisor in the field and inform him/her of his/her duties
- support the student in practical arrangements related to his/her departure

### The contact person in the field

The supervisor in the field is to:

- inform the student about necessary arrangements regarding research visa, authorisation from authorities, and the security situation
- introduce the student to the authorities, institutions and persons who may be of help
- help the student with practical arrangements
- assess and comment on the draft report

The supervisor in the field may also

- initiate a study, help to formulate Terms of Reference
- identify a local student or staff member to work with the MFS-student

### Exempel på vad som bör framgå i intyg från svensk handledare:

- Studiens idé- och fackmässiga lämplighet med hänsyn till studieinriktning och den sökandes ämnesmässiga bakgrund
- Avgränsning - studiens genomförbarhet inom ramen för den avsedda tidsperioden, finansiella resurser, okänd arbetsmiljö (t ex bristande tillgång till data, kartor, utrustning) mm
- Handledarens och institutionens kompetens inom och intresse för MFS-studiens inriktning

- Eventuellt institutionellt samarbete med mottagande institution i u-landet eller svensk handledares kontakt eller samarbete med mottagande lands handledare, mottagande myndighet/organisation eller inom pågående projekt, såvida detta inte redan framgår av projektbeskrivningen (bakgrund)
- Dessutom skall framgå om studien är accepterad som examensarbete eller ej samt vem som skall godkänna rapporten